

EDUCATION BUREAU

Non-Civil Service Teaching Vacancies in Government Primary Schools

Civil Service Bureau Job Number : 45119

(Advertising Date : 18 July 2025)

Post : Contract Teacher

<u>No</u>	<u>School</u>	<u>Subject</u>	<u>EDB Job No</u>	<u>Contract Period</u>	<u>Duties</u>	<u>Entry Requirements</u>	<u>Salary</u>	<u>Closing Date of Application</u>
1	Shau Kei Wan Government Primary School	NET	SKWGPS2526/02	1 September 2025 – 31 August 2026	(a)Undertakes teaching duties, develops curriculum materials and implements good teaching practices; (b)Provides support for the English Panel; (c)Contributes to school-based English language curriculum development and school-based professional development activities; (d)Develops a rich bank of resources which includes teaching plans and teaching materials; (e)Organises and conducts co-curricular activities related to English language learning and teaching (f) Any other duties assigned by the school.	(a) Native-speaker of English or possess native-speaker English competence. (b) i. A Hong Kong Bachelor's Degree majoring in English Language or Linguistics or English Literature or English Studies or Modern Language or equivalent; Or ii. A Hong Kong Bachelor's Degree in any subject or equivalent, and holder of TEFL or TESL certificate; (c) A pass result in the "Basic Law and National Security Law" test.	MPS Pt.13 (HK\$31,795 per month) to MPS Pt. 29 (HK\$67,850 per month)	8 Aug 2025

Terms of Appointment:

Successful candidates will be employed on non-civil service contract.

Fringe benefits:

The fringe benefits are subject to the conditions of employment for temporary teachers on month-to-month terms prevailing at the time the offer of appointment is made.

General Notes:

- (1) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (2) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (3) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.
- (4) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (5) Where a large number of candidates meet the specified entry requirements, the recruiting school may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
- (6) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further shortlisting criteria. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet "Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities" which is available for reference on the Civil Service Bureau's website at <http://www.csb.gov.hk> under "Administration of the Civil Service – Appointments".
- (7) Holders of academic qualifications other than those obtained from Hong Kong institutions/ Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the recruiting schools at the address specified.

How to Apply:

You may obtain an application form [G.F. 340 (Rev. 7/2023)] from any Home Affairs Enquiry Centre of District Offices, Home Affairs Department Job Centre of the Employment Services Division, Labour Department. You may also download the application form from the Civil Service Bureau's Internet website (<https://www.csb.gov.hk>).

I. Application by post

To apply, please send the completed application form to the address below on or before the closing date for application. To avoid delayed or unsuccessful delivery of applications by post, please ensure that the correct address is clearly printed or written on the envelope and sufficient postage has been affixed before posting. Mail items bearing insufficient postage will not be delivered to this Bureau and will be returned to the sender or disposed of by the Hongkong Post, where appropriate. Applicants will bear any consequences arising from paying insufficient postage.

II. Application by email

Applicants can also send the completed application form to the email address below by email on or before the closing date for application. Please indicate post applied for, e.g. "Temporary Teacher (ABCGPS/001)" in the email subject.

The new version of application form for Government jobs G.F. 340 (Rev.7/2023) has been in use with effect from 26 July 2023. Candidates who apply for Government jobs advertised on or after 26 July 2023 should use the new G.F. 340 (Rev. 7/2023). If candidates submit the old version form (G.F. 340 (Rev. 3/2013)), they will be required to fill in the new G.F. 340 (Rev. 7/2023) afresh and submit it within seven days upon request. If candidates fail to submit the new G.F. 340 (Rev. 7/2023) within the stipulated deadline, their applications will not be processed further

Candidates who are selected for interview will normally receive an invitation in about one to four weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful. For enquiries, please call the telephone number of the recruiting schools.

School Address and Enquiry Telephone :

<u>School</u>	<u>Address</u>	<u>Email Address</u>	<u>Enquiry Telephone</u>
Shau Kei Wan Government Primary School	No.19 Main Street East, Shau Kei Wan, HK	skwgps@edb.gov.hk	2569 2532